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**JIM EDGAR**  
Secretary of State



**MARCH 1984**

**A NEWSLETTER  
FOR SECRETARY  
OF STATE EMPLOYEES**

DEPOSITORY  
APR 11 1984

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN  
Vol. 4, No. 1

## Edgar Heads DUI Group

Secretary Edgar has been appointed by Governor Thompson as chairman of a new Illinois DUI Task Force to study new ways of fighting this country's most serious traffic safety problem - the drunk or drugged driver.

Dwight Pitman, former Illinois State Police Superintendent and current chief of the Bureau of Logistics for the Illinois Department of Law Enforcement, was named executive director at the group's first meeting in January.

"Major Pitman's knowledge of state government and the DUI problem from his 28 years in law enforcement will be of invaluable assistance as the Task Force reviews our progress to date in the war on drunk driving in Illinois and assesses where and how future efforts should be directed," Edgar said.

The Secretary has identified a national 21-year-old uniform drinking age and educating young people about driving under the influence as two of his top priorities.

Specific duties of the Task Force include:

- Identifying and coordinating programs relating to driving under the influence (DUI), including but not limited to education, enforcement, adjudication, record keeping, treatment and prevention.
- Identifying resources at the federal, state and local levels targeted at DUI and establishing spending priorities.
- Reviewing the existing policies and procedures of agencies and organizations involved in the DUI system and making recommendations for improvement.

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Secretary Edgar announced the winner of the "CHICAGO" vanity license plate at one of the lotteries held in January to determine the recipients of the most popular new seven-letter personalized plates. Assisting the Secretary was Pat Stieren, administrator of the Special License Plates Division.

## Seven-Letter Plates Available

Here comes "DAJUDGE," "DHSKIER" and "BIRDMAN." No, it is not the cast for a new situation comedy, but an example of the imaginative minds of Illinois motorists.

With the availability on January 1 of seven-letter personalized (vanity) license plates, requests came from throughout the state and ran the gamut of occupations, hobbies, nicknames, nationalities, fetishes and humor. To equitably fill the 9,500 requests, Secretary Edgar held lotteries in Chicago and Springfield on January 18 to select recipients of plates for which there were multiple requests.

There were 88 requests for the most popular name, "MICHAEL"; 78 for "GOFORIT"; and 58 for "CHICAGO."

All requests for the new seven-letter plates are now being handled on a first-come, first-served basis. As a result of legislation passed by the General Assembly last year, vanity plate fees increased on January 1, 1984. The one-time vanity plate fee, which is required in addition to the registration fees, increased to \$75. The annual \$10 vanity plate renewal fee was not increased.

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DUI Group, cont.

- Developing and proposing legislation needed to address the DUI problem.
- Reviewing and establishing an official position relative to DUI-related legislation proposed from all sources.
- Collecting and analyzing statistical data relative to DUI programs.
- Issuing information on current DUI statistics and program status to the news media.

Secretary Edgar and Major Pitman have joined 29 other Illinois citizens to make up the Task Force, including legislators, traffic safety experts, government officials, doctors, judges, law enforcement officers, and others.

The Task Force subcommittee will hold hearings this spring across the state. Its final report is due July 1985.

Vanity Plates, cont.

Illinois began producing vanity plates in 1980, and since then more than 66,400 sets have been sold, generating more than \$4 million in revenue for the state road fund. The new seven-letter plates are the first vanity plates to be manufactured in Illinois at the Macon County Rehabilitation Facilities, Inc., in Decatur, which has the contract to produce all Illinois' new license plates.

Vanity plates reflect personalities: "FINESSE," "ECSTASY," and "PIZZAZZ"; express affection: "ILUVYOU" and "BESTMOM"; reveal frustration: "IGIVEUP," "IAMLOST," "IAMAREC," and "BHUMBUG"; show status: "BIGSHOT," "IAMRICH," "IDOCTOR," and "CORVETT"; and express sarcasm and light-hearted threats: "BUGFACE," "ILSLAPU," "FOREYES," and "BACKOFF."

Whether conveying public messages or personal labels, private jokes or proud pursuits, these seven-letter plates are part of a car owner's identity.

Howe Named Acting Director

David Hart Wunder, director of the Securities Department since 1972, resigned on Jan. 3 to return to private law practice. Philip S. Howe, general counsel to Secretary Edgar, is acting director of the department.



Secretary Edgar, chairman of the Illinois DUI Task Force, addressed the participants at the first meeting held January 26 in Chicago. Melvin Smith is vice chairman of the Task Force and Dwight Pitman is executive director. Behind the Secretary are Gary March of Driver Services and Mary Beth Berkoff of the Northwestern University Traffic Institute.

1984 HOLIDAY SCHEDULE		
Monday-Friday Work Schedule*		Downstate Driver Facilities Tuesday-Saturday Work Schedule
HOLIDAY	DATE OFFICE CLOSED	DATE OFFICE CLOSED
Memorial Day (May 28)	May 28 (Monday)	May 26 (Saturday)
Independence Day (July 4)	July 4 (Wednesday)	July 4 (Wednesday)
Labor Day (September 3)	September 3 (Monday)	September 1 (Saturday)
Columbus Day (October 10)	October 8 (Monday)	October 6 (Saturday)
General Election Day (November 6)	November 6 (Tuesday)	November 6 (Tuesday)
Veterans Day (November 11)	November 12 (Monday)	November 10 (Saturday)
Thanksgiving Day (November 22)	November 22 (Thursday) November 23 (Friday)	November 22 (Thursday) November 23 (Friday)
Christmas Day (December 25)	December 25 (Tuesday)	December 25 (Tuesday)
* Includes Cook County Driver Service facilities, which are open 8 a.m. to 5 p.m. except Wednesdays, when they are open 8 a.m. to 8 p.m.		

## Exam Changes in Chicago

Written and performance examinations, previously given by appointment only at the Department of Personnel in Chicago, are now being administered on a walk-in basis.

Examinations begin at 1:30 p.m. in Room 422 at 188 W. Randolph, and all applications must be completed before entering the testing room.

Additional information is available from Personnel in Springfield and Chicago.

## Greathouse Named New Director



**Chloanne Greathouse**, who has worked in agribusiness for the past 18 years, has been named director of the Court of Claims, succeeding Bud Hall, who is now director of the

Corporations Department.

Greathouse keeps records for a farm operated by her son-in-law in Douglas County. She graduated from Elkhart University in Indiana as a medical secretary and registered medical assistant.

## Archives Publishes New Records Guide

The Illinois State Archives has published "A Guide to County Records in the Illinois Regional Archives," marking the completion of the first series of developmental goals established for the Illinois Regional Archives Depository System (IRAD).

The guide serves as a descriptive inventory of the holdings of the IRAD system that includes records from 101 counties.

Cost of the guide is \$12.50 for the hardcover edition or \$5 for a softcover edition.



*Edna Walden, special assistant to the Secretary, addressed the members of the new Employee of the Month Committee at their recent organizational meeting. One employee from each department serves on the committee, which will select employees for this monthly award starting in April from nominations submitted by co-workers and the public.*

## Secretary Edgar to Honor Employees of the Month

Think of a co-worker who you feel deserves officewide recognition for doing a good job or coming up with an idea that saved your department time or money. Beginning in April, you will be able to nominate that person for the new Employee of the Month award.

In May, Secretary Edgar will present a plaque to the first winner. The employee also will be featured on permanent displays to be installed in the public service area of the Centennial Building, at the Dirksen Parkway office, and in the Chicago office.

A selection committee, comprised of one employee from each department and chaired by **Nancy Krah** of the State Library, is developing procedures for nominating and selecting each Employee of the Month.

All employees may submit nominations for the award. Nomination forms also will be available in public service areas and at all drivers license facilities to enable the public to nominate an employee for the award. All employees are eligible to be nominated, except directors, deputy directors and Secretary Edgar's personal staff.

The program, which was proposed by the Innovations Committee, is designed

to recognize employees who consistently provide excellent service or exceptional quality or quantity of work. Employees may be recognized for displaying a positive attitude or image and a spirit of cooperation. The award will also honor employees who propose innovative ideas, especially those that enable the office to save time or money.

Nomination forms and additional details on nominating procedures will be distributed with paychecks.

## VSD Division Changes

The Registration Processing Division in Vehicle Services has been reorganized into two divisions. The new **Registration Processing Division** consists of the Mail Receiving Section, Renewals Section, Processing Control Section, and I.D. Audit Section.

A new **Special License Plates Division** includes the Personalized License Plate Section, Non-Standard Plates Section, and Registration Only Section.



# Keeping in Musical Shape

While many Secretary of State employees may fondly, or not so fondly, recall those days of youth when they learned to play an instrument, there are others who continue to live out those dreams, to play music, "to get my chops in shape," as drummer **Bob Johnson** recalls.

Music is as varied as the people who work for the office, and for three employees, their musical interests are indeed far apart. Whether they play for fun or money, all three share a love of music. **Bob Johnson** is a jazz drummer, **Mike Morrow** heads his own rock band, and **Mike Voges** is a classical pipe organist.

For Johnson, a press operator in Graphic Arts Division, Communications Department, drumming has been a part of his life for 40 years. Known affectionately as "Hoppy" due to a leg injury suffered in World War II, Johnson has played the drums with jazz greats like Boots Randolph ("Yakety Sax") and Memphis Slim.



**Mike Voges** plays classical pipe organ. He became interested in playing the organ when he first heard the one at the Orpheum Theater in Springfield.

Over the years, he has played professionally with a number of musicians. Today, he keeps in musical shape by playing at weddings, pig roasts, and at local night spots for jam sessions. When he sees fellow jammers, Johnson is apt to say, "I got to get my chops in shape!" In this case, "chops" are not drumsticks, but slang for hands.

Johnson has particularly enjoyed playing at senior citizen homes during holiday time. "I see the light in their eyes," he recalls.

While Johnson has the knack for pleasing seniors with his music, Mike Morrow attracts young audiences with his well-known, local rock band, Pulsar. Morrow, supervisor of the Mail Receiving Room, Registration Processing Division, Vehicle Services Department, started his band with his brother Rick six years ago. A winner in a local rock band contest, Pulsar was given the chance to record a tune, "You Chase My Blues Away," along with nine other bands, on a record called "Central Illinois' Best Rock."

Since that time, Pulsar has played concerts at locations throughout Central Illinois, including Illinois State University, Eastern Illinois University, Lincoln College, and the Illinois State Fair. Morrow, who plays lead guitar and sings vocals, indicates that his band has helped out local help centers: "Every year, we have done a concert at the Lincoln Developmental Center."

Like Bob Johnson, Morrow learned music by playing the piano. But Morrow turned to the guitar in eighth grade and has played it since then. His weekends are obviously occupied with concerts.

As it turns out, it was Morrow's mother who gave the band its name, Pulsar. When no one could think of a good name, she suggested Pulsar. It's an astronomical term for a star "that beats to the perfect rhythm of time," Morrow says. Just like his band.

Like Johnson and Morrow, Mike Voges began his musical career by playing the piano, but his heart was not in it. "I disliked piano," he says. "I always wanted to play the pipe organ."



**Mike Morrow** rocks on with Pulsar.



**Bob Johnson** likes to "jam". He has played with jazz greats like Boots Randolph.

Johnson, who was born in Detroit, grew up in Decatur, and has lived in Springfield for 25 years, played the piano before he learned the drums. He fondly recalls a childhood incident that paved the way for his later interest: "Before I started playing drums, I used to get sticks out of trees, get my mother's pans, and beat on the bottom of them. My mother yelled at me, 'Put my pots down or you'll put holes in them!'"



Voges did just that. In fact, he has played pipe organ for 15 years, following five years on the piano. He not only plays the organ but also builds, repairs, and maintains them.

It was during the intermission of the movie, "Pinocchio," two decades ago that Voges, the Copy Preparation supervisor of Graphic Arts Division, Communications Department, became interested in pipe organs. During that interlude at the Orpheum Theater in Springfield, the theatre organ was played to entertain the movie goers. "From that point on," he says, "I was totally involved in pipe organs."

Voges, a member of several organist societies, learned to play by taking private lessons from several teachers. He has played professionally in Springfield, holding posts at the Cathedral of the Immaculate Conception and at Sacred Heart Church, sometimes playing as often as 12 times a week.

"I always enjoyed performing," he recalls, but performing professionally always made him tense. "I love to relax and get lost in organ music." Although he currently doesn't perform on a professional basis, he continues to play at weddings, recitals, and at other events.

Voges calls himself a perfectionist, "I won't perform a piece that I don't know. I want to do it right." He also won't perform pieces that he thinks are inappropriate for the occasion. One time he refused to play "The Godfather" theme at a wedding.

His favorite music is from the Romantic era, and his favorite piece is the famous "Toccata and Fugue in D-Minor" by Bach, which is a more difficult piece to perform. "It took me five or six months to master it," he says.

Voges likes classic and concert pipe organs, deploring the new organs with electronic gimmickry that all but play themselves. "There are no gimmicks in concert pipe organs," he says. Real instruments, such as drums, were actually incorporated into some theatre organs. But, he adds, pipe organs are expensive to buy, and maintain, costing as much as \$50,000 for a small instrument.

All three part-time musicians have a common bond, getting their musical start by playing the piano. But they took off into different musical directions. They can be seen at various places in the area "keeping their chops in shape."



*Secretary Edgar was on hand for the grand opening on December 6, 1983, of the drivers license facility in Aurora at its new location in the Northgate Shopping Center.*



*Secretary Edgar and Chicago Mayor Harold Washington cut the ribbon officially opening the 1984 Chicago Auto Show on Feb. 11. Employees at the Secretary of State exhibit issued three- and four-year drivers licenses and photo ID cards and handed out more than 50,000 pieces of literature, including 15,000 vanity plate brochures, during the 10-day event.*



# The Highest Job

For Bennett Krause, climbing to the top means literally that - walking up some 385 steps to the top of the Capitol building to replace torn United States and State of Illinois flags.

It is a job that he does, on the average, about once every three weeks. Since the dome is now lighted 24 hours a day, the flags are no longer replaced daily.

Krause, 26, a Yard Maintenance Supervisor for the Physical Services Department, has been raising the flags for a year now.

Built like a football linebacker, Krause would not appear to be the kind of person who would enjoy this line of work. In fact, his first attempt was a bust. "I was frozen stiff and had to come back down," he said. "After that, though, it's been okay."

The trip to the top takes 15 to 20 minutes and involves climbing narrow, spiral metal staircases past live and dead pigeons, a catwalk to the top of the inner dome, another spiral staircase, and several hatches in the outer dome. Finally, there is the outer, enclosed ladder leading to the flagpole, nearly 400 feet off the ground.

"My wife [Rose] thought I was crazy to take this job," Krause said. "She won't even look up here!"

Krause unhooks the rope at the bottom of the outside ladder, then climbs to the top to unhook the rope there before pulling the flags down and replacing them with new ones.

"It's kind of awkward up here," Krause said on one recent trip. "There's not enough room."

Krause may have a lack of elbow room but his major problems are posed by the weather. He has almost been blown off the top by a gust of wind, suffered an earache from having sleet pound on his right ear, shivered in sub-zero temperature with a -66° wind chill factor, sweltered in summer heat, and groped through the fog. During the winter, he often must knock off the ice that forms on the ladder steps at the flagpole.

Krause makes the final decision when to go up, even if he has to change the flags in nasty weather. "If the flags are a complete mess, I'll make every effort to bring them down," he said. "I'm just as proud of them as the next guy."



Badly torn flags are burned; others may be given to organizations or individuals who request flags that are flown on top the Capitol.

On Veterans Day, Krause also flies a POW/MIA flag and on 4-H Day, he will raise a 4-H one.

So next time you look at the top of the Capitol, remember that Bennett might just be there.

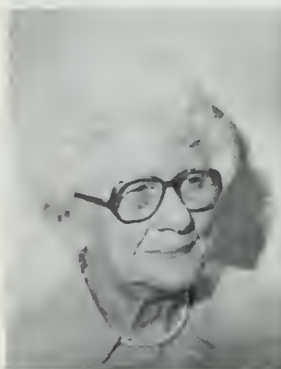
## Vehicle Services' Awards

The Division of Criminal Investigation in the Illinois Department of Law Enforcement recently presented certificates of appreciation to Secretary of State employees in three departments who provide information to law enforcement agencies.

The **Vehicle Records Inquiry Section** in Vehicle Services, **Abstract Informational Unit** in Driver Services, and **Certified Copy Section** in Corporations received awards for "continually providing exceptional service to and in assistance of the Division of Criminal Investigation."

# Employee News

## Retirements



**Grayce Margetes**, Vehicle Services/Mail Receiving, on Dec. 30 following 18 years of service in the SOS office. Prior to her employment here, Margetes was a

department manager at Bressmer's and also worked at Tobin's Jewelers. She lives in Springfield but plans to travel and will spend winters in Florida with her son.



**Helen Leonard**, Vehicle Services/Commercial & Farm Truck, on Dec. 31 following 15 years of service in the SOS office. Leonard worked as an elevator operator before joining the

division as a clerk in 1980. She plans to relax with her grandchildren in Farmersville.



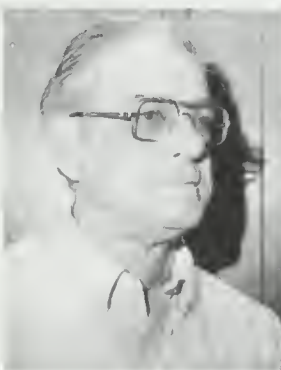
**Edward Brennan**, chief fiscal officer in the State Library, on Jan. 31 following 25 years of state service, including 15 years in the SOS office. Brennan started his state employment in 1959 in

the State Treasurer's office and also worked in the Department of Transportation. He is a former department senior vice commander of the American Legion in Illinois.



**Henry Buskool**, Data Processing/Information Systems, on Dec. 31 following 15 years of service in the SOS office. Buskool, who was a programmer/analyst, provided programmer sup-

port to the plate inventory system and financial institution system. He was involved in major computer conversions in 1968 and 1974.



**Joe Kohorst**, Physical Services/Construction & Trades, on Dec. 30 following 17 years of state service, including 15 years in the SOS office. Kohorst is a former Springfield Commis-

sioner of Public Health & Safety and Sangamon County Treasurer. His hobbies include fishing and stained glass design and fabrication.



**Harry Hagel**, Vehicle Services/Mail Receiving, on Dec. 30 following 46 years of service in the SOS office. Hagel began his employment in 1937 as a mail messenger, auto files clerk

and assistant driver, and had been supervisor of Mail Receiving since 1964. His retirement plans include working in his vegetable and rose gardens and traveling with his wife Helen.

## Births

- Coby Michael, a son to **Carolyn Smith**, Corporations, and husband Rex, Dec. 28 in Springfield.
- Kyle Steven, a son to **Steve Wise**, Accounting Revenue, and wife Annette, Nov. 11 in Springfield.
- Chad Michael, a son to **Kathy Erwin**, Driver Services, and husband John, Dec. 1 in Springfield.
- Paul Robert, a son to **Larry Kraus**, Data Processing, and wife Karen, Nov. 2 in Springfield.
- Brandi Michell, a daughter to **Mary Fry**, Data Processing, and husband Robert, Dec. 12 in Springfield.
- Diane Kristine, a daughter to **Dennis Waggoner**, Data Processing, and wife Jeannie, Jan. 16 in Litchfield.
- Aaron Lee, a son to **Cecelia Reside**, Driver Services, and husband Gary, Feb. 6 in Springfield.

- Ryan Michael, a son to **William Michael Nolan**, Police, and wife Lisa, Dec. 27 in Springfield.

## Weddings

- **John DeBisschop**, Driver Services/Rock Island facility, and Tamara Hendrichson, Sept. 30. They are residing in Moline.
- **Kathy Sharp**, Corporations, and Robert Barnard, Nov. 22. They are residing in Springfield.
- **Dawn Greco**, Vehicle Services, and Steve Young, Jan. 20.
- **Alan Suhling**, Data Processing, and Cathy Eads, Oct. 8, in Jerseyville, residing in Springfield.
- **Keri Konneker**, Vehicle Services, and William Krager, Dec. 30, in Springfield, residing in Harvel.

- Shayla Sharee, a daughter to **Theresa Johnson**, Administrative Hearings (Chicago), Oct. 10.

- **Richard L. Finn**, Vehicle Services, and **Leonora J. Esarey**, Accounting Revenue, Jan. 7, in Springfield.
- **Susie Wertin**, Vehicle Services, and Dennis Hand, Nov. 11, in Litchfield, residing in Fillmore.
- **Cindy Martin**, Administrative Hearings (Chicago), and Chicago police officer Thomas McMahon, last November.
- **Margaret Ackermann**, Chicago Heights Facility, and Roy Emerson, in February, at All Saints Lutheran Church.
- **Anne Harper**, Chicago Heights Facility, and John Mancini in March, at Infant Jesus of Prague Church.



# Employee News

## Anniversaries

*(Length of service with the Secretary of State's office)*

### OCTOBER

#### 30 Years

- **Eva Greff**, Vehicle Services, Registration Processing Division

### JOHNSON FAMILY FUND

Robert Brown, a Physical Services security guard, lost two grandchildren, Billy Jo and Joshua Johnson, in a tragic fire at his home in Springfield on March 8. Donations for a special fund for the Brown and Johnson families may be made to:

Contact Ministries  
318 S. Sixth St.  
Springfield, IL 62701

### JANUARY

#### 35 Years

- **Raymond Wilkowski**, Management Services, Motor Vehicle Group, Chicago

#### 30 Years

- **John Rinehart**, Driver Services, Field Services Division
- **Robert Boeckmann**, Data Processing, Systems and Programming Division

### FEBRUARY

#### 35 Years

- **Wilmoth Rosenberg**, Driver Services, Policy and Programs Division

#### 30 Years

- **Gladys Hoagland**, Vehicle Services, Title Processing Division

#### 25 Years

- **Noel G. Sexton**, Data Processing, Systems Operations Division
- **Richard Cummings**, Police, District #70

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**JIM EDGAR**  
Secretary of State

**A NEWSLETTER  
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**JUNE 1984**

Vol. 4, Issue 2 DEPOSITORY

## Seat Belt Policy Works

As the light turned green, Investigator Larry Schmidt of the SOS Department of Police looked left and right and eased the 1982 Dodge Diplomat police car into the intersection at 5th and Ash in Springfield. It was a clear, bright day in February. The next thing he remembered was that he was sitting in his car, with a seat belt around him, and staring in the direction he just came from a minute or two ago.

Although disorientated at first, Schmidt quickly recovered and climbed out of his car, which had been broadsided on the passenger side. He hurried to the other car and pulled a man from it. Schmidt applied cardiopulmonary resuscitation (CPR) techniques, but was unable to revive the man, who apparently had died of a heart attack as he drove across a median and rammed Schmidt's car. Schmidt suffered only minor injuries.

In a police report about the collision, Sgt. Len Campbell of the SOS Police said, "Investigator Schmidt informed this Sergeant at the time of the accident investigation that he had been wearing his seat belt and that he was glad that he was. He felt that his injuries would have been greater had he not been wearing the belt."

In fact, just five days before the Schmidt accident, SOS Police Sgt. Robert Dufkis' police car was sideswiped and rear-ended by two vehicles in an accident in Cook County. He, too, was wearing his seat belt. Although he was hospitalized and did not return to work until May, Dufkis may have received more extensive injuries if he had not been wearing his seat belt.

(Continued on p. 5)



*Secretary Edgar presents Rosalie Cox of Vehicle Services with a plaque designating her as the May Employee of the Month in the Secretary of State's office. Mrs. Cox is the first employee to receive this award, which recognizes employees performing their work in an exceptional manner. (See page 2 for May and June winners.)*

## Edgar Heads Literacy Council

Secretary Edgar has been appointed to head the first statewide effort to coordinate programs for the estimated 2.5 million Illinois residents who have reading problems. Edgar, who is the State Librarian, will serve as chairman of the Illinois Literacy Council.

"Persons who can't read face a wide variety of problems, ranging from everyday activities such as driving and grocery shopping, to the inability to qualify for a better, higher paying job," Edgar said.

"The Illinois Literacy Council can reduce illiteracy in this state by bringing together the educational, business, labor,

library and volunteer communities that have been working on the problem individually.

"The council will work to increase public awareness of solutions to the illiteracy problem and ensure adequate support of volunteer and professional services by coordinating literacy programs statewide. Activities will include a toll-free telephone line which will enable the public to obtain information about literacy programs in their local area and a series of public hearings on the illiteracy problem.

(Continued on p. 3)





## Rosalie Cox - May Employee of the Month

Taking telephone calls from sometimes irate vehicle owners is all in a day's work for Rosalie Cox the Secretary of State's office's first Employee of the Month.

Mrs. Cox talks to callers who have not received their license plates or renewal stickers because the office had a wrong or outdated address. In addition, the caller already may have been transferred several times before ending up in the Vehicle Services Department's Better Address Unit where she works.

Mrs. Cox likes taking those calls because often she can help. If the missing plates or stickers have been returned by the post office, she will have them and can tell the caller they will be mailed to the correct address.

Mrs. Cox likes working with the public and tries to make their contact with this office a positive one.

"I hate to transfer someone if I can do anything for them at all," she says.

She was surprised to be selected the first Employee of the Month and nervous when Secretary Edgar visited her unit on May 3 to present her with a certificate and plaque.

Before working for this office, Mrs. Cox, who lives in Virginia, Ill., worked for 14 years as a waitress in Rossi's restaurant in Virginia.

Mrs. Cox and her husband Jessie, who is an auctioneer and owns the Palmyra sale barn, have four grown children. Their daughter, Kathy, has been an employee of the Vehicle Services Department for 12 years.

## How to Nominate An Employee of the Month

The Employee of the Month Program recognizes employees who consistently do a good job, provide exceptional service, or whose ideas save the office time or money.

Following are rules governing the nomination of employees for this special award:

- Who is eligible? All employees who have worked at least one year in the Secretary of State's office. Exceptions are the Secretary's personal staff, directors, deputy directors, temporary employees, and members of the Employee of the Month Selection Committee.

- Who can nominate? Anyone, from employees to the general public.

- What are the guidelines for a nominee? Spirit of cooperation, quality/quantity of work, positive image/attitude, professionalism, loyalty, cost savings, innovative/creative ideas, efficiency, service and attendance.

Nomination forms are available in all Secretary of State offices and facilities. Send your nominations to Nancy Krah, committee chairperson, in the State Library.



## Fay Russell - June Employee of the Month

When Fay Russell left the office on Friday, May 25, she looked forward to the Memorial Day weekend and an extra day to recuperate from her hectic duties as a fee clerk at the walk-in Motor Vehicle Station at 188 W. Randolph in Chicago.

Then she went to her mailbox on Saturday and found a letter informing her that she had been named the June Employee of the Month in the Secretary of State's office.

"I couldn't rest all weekend, I was so excited!" Mrs. Russell exclaimed. "This is one of the biggest moments of my life."

Mrs. Russell's job currently is balanced between selling stickers and license plates, processing license and title applications, and solving problems. But she considers problem solving her specialty.

"I love to help people who have license or title problems, and I help all of them as much as I possibly can," Mrs. Russell said. "I don't like to leave here unless I have given it my all."

Mrs. Russell joined the Secretary's office in 1974 as a clerk at the Chicago South facility and became a special services clerk a year later.

Her husband Thomas is the Director of Administration of Inspectional Services for the city of Chicago. In addition to their three children, Darryl, 27; Chrystal, 23; and Angela, 21; and three grandchildren, the Russells are guardians for a 12-year-old boy, Darryl.

## CPR Saves Lives

If someone in your work area has an apparent heart attack or is choking, you need to act fast. If you or your co-workers are unable to cure the problem, contact emergency help immediately. And remember that there may be a person who knows CPR - cardiopulmonary resuscitation - techniques to keep a heart attack or choking victim alive until emergency help arrives.

Nearly 200 Secretary of State employees have been certified to perform CPR by the Secretary of State Department of Police in conjunction with the American Heart Association, Illinois Affiliate. Others may have taken CPR courses given by community groups.

No new courses are currently scheduled to be given for Secretary of State employees, because those trained last year will have to be recertified this year.

To find out the names of those employees in your work area who know CPR, contact Patti Delabar, Personnel, 2-4783. For those at Dirksen Parkway building, contact Dianne Son, 2-3850.



# Seniors/Disabled May Qualify For 50% Cut in License Fees

Senior citizens and disabled persons with household incomes less than \$12,000 a year could qualify for a 50 percent reduction in vehicle registration fees if legislation supported by Secretary Edgar, and passed by the Senate, becomes law.

To be eligible for the reduced registration fees, senior citizens and disabled persons would be required to present proof that they are receiving Circuit Breaker tax relief benefits through the Illinois Department of Revenue. There are currently 255,234 senior citizens age 65 and older and 58,766 disabled persons receiving these benefits.

In 1983, the General Assembly passed legislation increasing registration fees for many motor vehicles. Annual fees for passenger cars with 35 horsepower and less increase from \$18 to \$36 this

year and \$48 next year. Fees for cars over 35 horsepower increased from \$30 to \$48 this year.

Illinois expects to collect \$518 million in registration fees for the Road Fund in 1985, of which \$192 million would come from the fee increases.

"While the proposed legislation could reduce by approximately \$5 million the registration fees originally anticipated," Edgar said, "the remaining \$513 million the state will collect from vehicle owners will adequately meet its road repair needs."

"The loss of \$5 million in revenue will have little impact on our road system, but it will make the vehicle registration system in Illinois more equitable for low income senior citizens and disabled persons who drive much less than other drivers."



## Marciniak Named Securities Director

Francesca L. Marciniak, formerly an attorney with the Chicago law firm of Mayer, Brown and Platt, has been appointed director of the Securities Department.

Prior to joining Mayer, Brown and Platt in June 1981, Ms. Marciniak served as a research assistant to the dean of the Loyola University School of Law, as a legal research assistant with the U.S. Securities and Exchange Commission, and as a law clerk in the federal Environmental Protection Agency's regional office in Chicago. She attended Loyola University, receiving her bachelor's degree in economics in 1978 and her law degree in 1981.

Ms. Marciniak is the first woman to be appointed to head the Securities Department in Illinois and becomes one of only six women to serve as state securities administrators.

She succeeds Acting Director Philip S. Howe, who has served in that capacity since the resignation of former director, David Hart Wunder, in January 1984.

## Literacy, cont. from p. 1

"As State Librarian, I feel Illinois Libraries can play an important role in this effort, by providing information on the literacy problem as well as locations and a source of training for volunteer tutor programs," Edgar said.



*Secretary Edgar and David Kenney, director of the Illinois Department of Conservation, assisted in dedicating a white oak, the official state tree, in memory of Dr. Martin Luther King, Jr., at a recent tree planting ceremony on the east lawn of the Capitol. Among the persons attending the ceremony were (from left) Dr. Richard Maye, pastor of the Pleasant Grove Baptist Church in Springfield; Bruce Clay, deputy director of Physical Services; Edna Walden, special assistant to the Secretary; Lee Carey, board member of Frontiers International; and Willis Logan, executive director of Community Development for the City of Springfield.*





*Operation Lifesaver reminds drivers, cyclists and pedestrians of the potential dangers at railroad grade crossings. Secretary Edgar rode on a special train that made six whistle stops between Springfield and Danville to remind people about Grade Crossing Safety Week in April. With the Secretary in the observation area of the Norfolk and Southern business car were Frank Turner (left), superintendent of the Norfolk and Western Railway; Don Richardson, state coordinator for Operation Lifesaver; and Susan Stone, commissioner of the Illinois Commerce Commission.*

## Corporations, U.C.C. Merge

Two business departments in the Secretary of State's office, Corporations and Uniform Commercial Code (U.C.C.), were consolidated March 15, with Corporations assuming responsibility for administering the U.C.C.

The desire to automate the U.C.C. led to the merger, along with the fact that both Corporations and U.C.C. receive and process business documents, maintain files, certify documents and provide copies upon request. In addition, the size of U.C.C. is comparable to the other sections in Corporations.

U.C.C. has been hampered by its total dependence on a manual filing system and traditional procedures, according to Corporations Director **Bud Hall**.

"It's time to update U.C.C. into the 21st century," Hall said. "Automating U.C.C. will not only make the section more efficient but also give the Corporations Department more flexibility in assigning personnel in other sections as workloads demand."

Automating the U.C.C. Division involves purchasing an automated system to microfilm the more than one million documents maintained by U.C.C.

"Rapid retrieval is the key to making U.C.C. efficient and effective," said Deputy Director **Dick Robinson**, who is directing the automation process.

Robinson estimates that U.C.C. could be substantially automated within eight to 10 months, eliminating cumbersome manual files.

Assisting Robinson with implementing the automation process will be Assistant to the Director of Corporations, **Bernie Brown**, who headed the former U.C.C. Department.

Brown will also handle additional special projects for the Corporations Department.

The U.C.C. Division accepts financing statements, primarily from lending institutions, that put the public on notice of a security interest in a commercial transaction. This usually involves collateral that is non-titleable, such as inventory, sale of accounts, farm equipment, etc. Approximately 100,000 documents are filed with U.C.C. each year.

Eventually the U.C.C. Division will be physically located within the Corporations Department.

## Senior Citizens Dept. Renamed As Services For Disabled Added

The Senior Citizens Department recently expanded its services to include disabled persons and was renamed the Department of Senior Citizens and Human Resources.

The department conducts special programs that reach thousands of senior citizens and disabled persons each year.

One example is the Rules of the Road Review Course, which helps senior citizens prepare for their drivers license exams. By reviewing driving and traffic safety laws with senior drivers and telling them what to expect at the exam, the course has helped more than 230,000 older drivers retain their licenses.

In fiscal year 1983, about 30,000 drivers took the course, which is taught by more than 800 volunteer instructors at 425 sites across the state. The course is offered free nearly 2,800 times a year.

The department also issues photo identification cards to non-drivers who need official identification for activities such as cashing checks. Free photo ID cards are issued to persons age 65 and older and disabled persons.

An additional service is provided for those persons who find it difficult to get to a drivers license facility. Department representatives take the photo ID program into many senior centers to enable older persons to obtain the cards more easily.

Finally, the department approves defensive driving courses for persons age 55 and older. If the course is completed successfully, the driver becomes eligible for a discount on his automobile insurance. So far this year, more than 29,000 have completed the courses.



## Seat Belts, cont.

Less than two months before these two accidents, the SOS Police Department initiated a new law enforcement policy that required all department employees to wear seat belts in a state vehicle or a personal car used for state business.

"I would hope that people take seat belt use seriously for their own safety and protection," said **Capt. Robert Miller**, Assistant to Director **David Watkins**. "The police officers should set an example for the rest of the public."



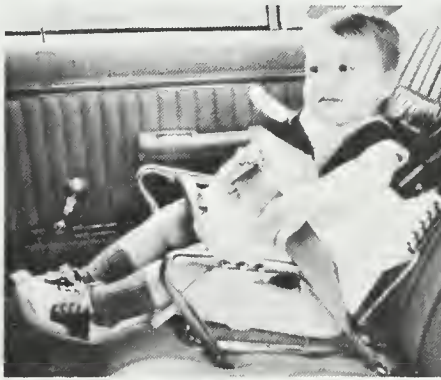
*Investigator Larry Schmidt was glad he wore his seat belt when his police car was totaled in February.*

The department averages about 20 vehicle collisions yearly, of which most are minor involving no injuries. The two major accidents in the same week illustrate the unpredictability of traffic accidents and how well seat belts work.

In fact, according to state and federal government transportation agencies, about half of those killed in traffic accidents yearly could be saved if they were wearing safety belts.

"If I wasn't wearing it," Inv. Schmidt said, "I would probably have hit my head on the opposite side of the car."

According to the National Highway Traffic Safety Administration (NHTSA), more than 80 percent of all accidents occur at speeds less than 40 mph. The agency says that seat belts are 80 to 90 percent effective in saving lives and preventing serious injuries at these speeds.



## Buckle Up Kids, Too!

Under a new law that went into effect last year, children must be buckled up, too, by a parent or guardian.

A child under age 4 must be placed in an approved child safety seat, while a child age 4 or 5 must be strapped in an approved safety seat or seat belt.

Penalty for a first offense is a \$25 fine and \$50 for each subsequent offense. At least 40 other states have similar laws.

In 1982, 29 children were killed and another 4,271 were injured in Illinois. State and federal governmental reports indicate that 90 percent of those killed and 70 percent of those injured could have survived unharmed if they had been buckled up.

For more information, call the Department of Transportation in Springfield at 782-5865. The agency provides a directory that features a county-by-county list of safety seat distribution programs.

**An estimated half of those killed in traffic accidents yearly could be saved if they were wearing safety belts.**

**SAFETY SEAT BELT USE  
REQUIRED  
IN THIS VEHICLE**

Non-belted drivers or passengers have been killed in accidents where a vehicle was traveling as low as 12 mph.

The NHTSA estimates that only 14 percent of drivers and passengers currently use safety belts. For each one percent increase in use, the agency estimates that 180 lives could be saved and 3,000 serious injuries prevented each year.

The Department of Police's new policy on seat belts and the two major accidents have certainly riveted the attention of its 177 employees. The department hopes that other people will follow its example.



*Sgt. Robert Dufkis was wearing his seat belt when two vehicles rammed his police car along Interstate 294 in Cook County in January.*

There are many arguments against wearing seat belts. For example, some people feel that they might be saved if thrown clear of the car in an accident. The fact is, according to governmental figures, that one's chances of being killed are about 25 times greater if thrown from the car.

In response to such anti-seat belt arguments, Inv. Schmidt said, "There's the old adage, 'We've never taken a dead man out of a seat belt.'"

While it may be difficult to prove that adage nationally, officers Schmidt and Dufkis certainly found out that seat belts prevented them from receiving serious, if not fatal injuries.

*This sticker is placed in each Secretary of State Police squad car as part of the department's new policy on seat belts.*



# Statistical Portrait of the Secretary of State's Office

<i>Secretary of State's Office:</i>	22 departments
<i>Accounting Revenue:</i>	\$425 million in revenue collected in FY 83
<i>Personnel:</i>	3,700 full-time SOS employees
<i>Physical Services:</i>	Maintains 1 million sq. ft. of office space in Capitol complex buildings
<i>Driver Services:</i>	7.2 million drivers licenses on file
<i>Driver Services:</i>	\$27 million generated from drivers license fees
<i>Driver Services:</i>	430,000 photo ID cards on file
<i>Driver Services:</i>	Operates 102 full-time and 23 part-time facilities
<i>Vehicle Services:</i>	7.2 million license plates and stickers issued annually
<i>Vehicle Services:</i>	3 million title documents processed annually
<i>Vehicle Services:</i>	\$317 million generated from vehicle registration fees in FY 83
<i>Vehicle Services:</i>	50,000 pairs of personalized (vanity) plates issued since 1979, generating more than \$4 million in revenue
<i>Accounting Revenue:</i>	1,400 financial institutions sold 64 million, or 46 percent, of all passenger car registration renewals in FY 83
<i>Corporations:</i>	180,000 business corporations and 45,000 not-for-profit corporations registered in 1983
<i>Corporations:</i>	\$49.6 million in franchise taxes and fees collected in 1983
<i>Corporations:</i>	528,000 debtor names and 76,000 supplementary statements on file
<i>(Uniform Commercial Code Section)</i>	
<i>Securities:</i>	\$88 billion worth of securities registered in 1983, an increase of 45 percent from 1982
<i>Securities:</i>	3,120 securities offerings registered in 1983
<i>Securities:</i>	34,000 securities salespersons, dealers registered in 1983
<i>Senior Citizens/Human Resources:</i>	230,000 senior drivers have taken Rules of the Road Review Course
<i>Senior Citizens/Human Resources:</i>	Review course is offered free nearly 2,800 times a year at 425 locations
<i>Index:</i>	Commissioned 182,000 notaries public, registered 54,000 trade marks, registered 500 lobbyists, and issued 1,284 certificates of incorporation for municipalities
<i>Communications:</i>	Prints 2,000 forms and publications yearly
<i>Communications:</i>	Published 85 news releases in 1983
<i>Illinois State Library:</i>	3.5 million items contained in collection
<i>Illinois State Library:</i>	Coordinates network that serves 2,500 libraries
<i>Illinois State Library:</i>	Awarded over \$20 million to 18 regional library systems and \$5 million in grants to local libraries
<i>Illinois State Archives:</i>	Stores 72,000 cubic feet of records, enough to fill up 1,028 Volkswagen Rabbits
<i>Illinois State Archives:</i>	Handles 76,000 requests yearly
<i>Police:</i>	Inspects 75,000 suspicious vehicle titles monthly
<i>Police:</i>	Helped in arrest of 36 major organized crime figures in auto theft rings in 1980; shut down five Illinois "chop shops" in 1984
<i>Physical Services:</i>	Conducts tours of the Capitol for 180,000 tourists yearly
<i>Administrative Hearings:</i>	Issued 4,000 Restricted Driving Permits in 1983
<i>Administrative Hearings:</i>	Reinstated 1,650 drivers licenses in 1983
<i>Court of Claims:</i>	4,074 claims filed In FY83
<i>Court of Claims:</i>	\$8.9 million In claims awarded in FY83



# Employee News

## Retirements



**Bea Koenes**, Vehicle Services/Special Plates, on Feb. 29 following 20 years of state service, including 18½ years in the SOS office. Koenes held a variety of positions and at one

time was administrative assistant to the Deputy Secretary. Her plans for retirement are painting, clock making, wood-working and cooking.

**Louis Gortz**, Driver Services/Field Services, on Feb. 29 following 10 years in the SOS office. Gortz, a former manager of the Springfield facility, was an administrative assistant at exam headquarters.

**Juanita Butcher**, Driver Services/Field Services, on April 30 following 10 years in the SOS office. Butcher was manager of the Macomb facility.

**William Mills**, Driver Services/Field Services, on Feb. 29 following eight years in the SOS office. Mills was manager of the Libertyville facility.



**Catherine Demuzio**, Vehicle Services/Title Processing, on March 31 following 17 years of service in the SOS office. Demuzio audited applications in the Title and Re-

gistration Section. She plans to travel and enjoy her retirement with her family.

**Joan M. Tefertillar**, Securities/Administrative, on April 30 following 35 years of service in the Securities Department. Tefertillar began her employment as a clerk steno and rose through the ranks to become deputy director.

**Dorothy Rummel**, Driver Services/Chicago North facility, on April 30 following 16 years of service at Chicago North. Rummel was a vision testing machine operator.

**Elsie Taylor**, Vehicle Services/Vehicle Records, on April 30 following eight years in the SOS office. Taylor was a clerk-typist in the Reference Section.



**Dorothy Marcy**, Vehicle Services/Vehicle Records, on April 30 following 17½ years of service in the SOS office. Marcy was assistant supervisor of the Update Corrections Section.

She plans to visit three of her seven children and their families in Vallejo, Calif., this summer.



**Dora J. Biagioli**, Personnel/Technical Services, on April 30 following 15 years of service in the SOS office. Biagioli began her employment in 1969 in the Drivers License

Master File and transferred to Personnel in 1974. She plans to enjoy her retirement by traveling, visiting grandchildren and participating in community activities.

## Births

● **Corey Matthew**, a son to **Annette Blaum**, Accounting Revenue, and husband **Duane**, Feb. 21 in Lincoln.

● **Luke Allan**, a son to **Mary LuGene Watkins**, Accounting Revenue, and husband **Kenneth**, March 26 in Beardstown.

● **Esther Piros**, a daughter to **Michele Woolsey**, Accounting Revenue, and husband **Tom**, March 26 in Springfield.

● **Stephanie Michelle**, a daughter to **Cindy Hackett**, Accounting Revenue, and husband **David**, March 2 in Springfield.

● **Wesley Ryan**, a son to **Scott C. Helmholz**, Securities, and wife **Bridget**, April 6 in Springfield.

● **Jennifer Lyn**, a daughter to **Sgt. Len Campbell**, Police, and wife **Brenda**, March 22 in Springfield.

● **Jessica Kay**, a daughter to **Debra Brown**, Vehicle Services, and husband **John**, April 21 in Springfield.

● **Dee Ann**, a daughter to **Denise Day**, Vehicle Services, and husband **Dennis**, April 10.

● **Caroline Johanna**, a daughter, and **Douglas Ian**, a son to **JoAnn Wilson**, Personnel, and husband **Stephen**, Feb. 22 in Springfield.

● **Jonathan Michael**, a son to **Sherry Hays**, Data Processing, and husband **Warren**, Feb. 22 in Springfield.

● **Charles Timothy James**, a son to **Chuck Turnbull**, Vehicle Services, and wife **Shelly**, April 18.

● **Jacob Andrew**, a son to **Cara Armes**, Driver Services, and husband **Wayde**, March 4.

● **Justine Danielle**, a daughter to **Kay Reuss**, Vehicle Services, and husband **Darold**, Feb. 17.

● **Derek**, a son to **Kim Geiger**, Driver Services/Deerbrook facility, April 13 in Chicago.

● **Corinne Marie**, a daughter to **Lance Charlson**, Internal Affairs, and wife **Salli Marie**, May 27 in Springfield.

# Employee News

## Weddings

- Neita Bridges and Frank Dirks, both Accounting Revenue, April 7, in Petersburg, residing in Roodhouse.
- Erin Dee Daniele, Accounting Revenue, and Michael Jay Hensel, Vehicle Services, March 17, in Springfield.
- Kelly Koniak, Administrative Hearings, and Emra Edwards III, June 16, in Gillespie.
- Teresa Fassero, Vehicle Services, and John S. Painter, March 30.
- Jeannie Campbell, Data Processing, and James Weatherford, April 7, in Springfield.
- Katie Lee, Driver Services/Schaumburg facility, and Robert Supple, March 3.
- Lucille Munley, Driver Services/Chicago South facility, and Lawrence Murray, March 10.
- Madaline Maloni, Driver Services/Chicago Heights facility, and Vincent Zeranti, June 30, in Chicago Heights.

## Deaths

Stanley Mellinger, Driver Services/Field Services, died March 24 following 14½ years in the SOS office. Mellinger had been employed in the mail room since September 1983. He previously worked as a storekeeper in Physical Services.

### IN THIS ISSUE:

- Employee of the Month
- Literacy Program
- Seat Belt Policy
- Corporations/U.C.C. Merger
- SOS Statistical Portrait

## Anniversaries

*(Length of service with the Secretary of State's office)*

### APRIL

#### 25 Years

- Jim Settles, Data Processing, System Operations

### MAY

#### 30 Years

- Raymond Davis, Physical Services, Support Services



**JIM EDGAR**  
Secretary of State  
Communications Department  
131 Centennial Building  
Springfield, Illinois 62756

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**JIM EDGAR**  
Secretary of State



**DECEMBER 1984**

**A NEWSLETTER  
FOR SECRETARY  
OF STATE EMPLOYEES**

Vol. 4, Issue 4

## Edgar Makes Staff Changes

Secretary Edgar has announced 12 cabinet-level appointments in recent weeks.

Several of the new appointments were prompted by the departure of Assistant Secretary of State Joan Walters and Communications Director and Press Secretary Mike Walters, who have moved to Seattle, Wash. Both joined the office in the early months of the Edgar administration.



*Allen Grosboll, Assistant Secretary of State*

- **Allen Grosboll**, former director of Vehicle Services, was named assistant secretary of state.

- **Erhard Chorle**, former deputy director of Securities, was named special assistant in charge of the Chicago office. Chorle succeeds Wayne Andersen, who was recently sworn in as a judge

(Continued on p. 4)

## Ho...Ho...Holy Fools!

Santa Claus has competition when it comes to spreading Christmas cheer. The "Holy Fools" don't make a grand entrance from chimneys, and they aren't reindeer-driven, but they spread the warmth, joy and meaning of Christmas world-wide.

Illinois State Library employees **Carol** and **Larry Weyhrich** spend their spare time masquerading as a husband and wife clown team. As active members of the "Holy Fools," they are part of a clown and jester ensemble which visits hospitals, nursing homes, day care centers and shut-ins.

Reverend Bill Peckham, international president and founder of the "Holy Fools," created the organization in 1973 in Elkhart, Ill. To say that he and Larry have watched the group grow is an understatement. The original 12 "Holy Fools" from Elkhart have since expanded to include members from 49 states, 17 foreign countries and 37 denominations---with members' ages ranging from 10 to 80 years old.

"Our goal is to bring happiness, joy and Christian love to all people, no matter who they are," said Larry.

Larry is the leader of the "Holy Fools" headquarters in Elkhart, and both he and Carol coordinate workshops to recruit and instruct volunteers. During the holiday season, the Springfield-area group plans to visit St. John's pediatric ward, sing Christmas carols at the homes of shut-ins, and participate in the Christmas parade in Lincoln. All visits are free of charge but donations are accepted.

Neither Larry nor Carol would ever trade the experience. "You find yourself becoming emotionally involved," he said. "After a visit, I'll call a patient or stop in to see how he's doing on the way home from work.

"It's a rewarding experience to be



*Larry Weyhrich, left, of the State Library and other "Holy Fools" spread Christmas cheer throughout the year.*

able to say, 'Hey. Today we made someone happy.' "

And for the "Holy Fools," making people happy is an experience that doesn't go out with the Christmas tree. It is part of a year-long crusade of charitable clowning.

### Donate for the Needy

Once again, **Bernard Brown** from the Uniform Commercial Code Division of the Corporation Department will be acting as the Secretary of State Co-ordinator collecting good used clothing, canned goods, usable toys and money to be donated to the Washington Street Mission, which in turn will be given to needy people in our area. Please bring your donations to the UCC Division, Room 030, Centennial Bldg. All donations are tax deductible.

DEPOSITORY



JAN 24 1985

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN



# Edgar Names Employees of the Month



**Bob Schinneer - Oct.**

Bob Schinneer's hard work and dedication are recognized not only in the State Library, where he is the graphic arts illustrator, but throughout the Secretary's office and in other state agencies as well.

"This fine gentleman does a great service for all state agencies," said one co-worker who nominated him for the Employee of the Month award. "His quality of work is outstanding and he is constantly using innovative and creative ideas . . . He is always a friendly, professional employee who is ready and willing to assist in any project."

"There are probably 3,400 employees in the Secretary of State's office who deserve this award more than I do," Schinneer said. "I'm proud to take it anyway."

When his eight-hour work day is done, Schinneer works an additional six hours at home every night and 12 hours every weekend as a free-lance sign painter and water colorist.

Before joining the Secretary's office nine years ago, Schinneer enjoyed a 31-year career as executive vice president and production manager at Charles Thomas Publisher in Springfield.

The company was located in what is now the Dana-Thomas House, an Illinois historic site and National historic landmark designed by architect Frank Lloyd Wright.

"My drawing table was the one used by Frank Lloyd Wright when he designed the house," said Schinneer.

Schinneer and his wife Eloise have been married nearly 40 years. They have seven children and four grandchildren.



**Martha Hadley - Nov.**

Martha Hadley is described as a very good employee - courteous, efficient and helpful - who gives a lot of effort to her job.

As a clerk in the Probationary and Medical Review Unit in Driver Services, Hadley issues probationary licenses and reviews medical files. Medical statements are required for persons who have medical conditions that interfere with their driving ability, and she determines if the statements are acceptable.

Hadley not only works in the files but serves the public daily. She also provides medical information to drivers license facility employees.

Her Employee of the Month nomination form states: "Ms. Hadley is an employee whose service to the public and drivers license facilities reflects professionalism and courtesy. Her willingness to put forth that extra effort makes Martha a valuable employee and an asset to the individuals assisted."

The nomination form also commended her attendance record. "She commutes daily from Witt except when weather prohibits travel. On these occasions Martha has made arrangements for lodging in the Springfield area to assure her attendance at work," it said.

Martha says she was "very shocked" when she received the letter informing her of the November Employee of the Month award.

"I think the 'Employee of the Month' is a very nice program," she said. "It is a good incentive for employees."



**Bernadine Stengl - Dec.**

"I'm just flabbergasted! It almost makes me cry."

Bernadine Stengl was describing her feelings about being selected as the December Employee of the Month.

Stengl, who has been the Driver Services receptionist at the Dirksen Parkway facility in Springfield for the past nine years, says she loves her job. Her fellow employees feel she has many special qualities that make her deserving of the award. A few of the comments recommending her for the award follow:

"Bernadine makes everyone that comes into the front door feel like a V.I.P. She makes the public feel that they are people and not just a number...."

"...I've never seen anyone greet and handle the public in such a kind, courteous and efficient way...."

"...She also greets fellow workers by their names, which is a talent in itself considering the large number of people who work in this building."

"She is always there to help anyone. She always greets you with a hello every day. She is just a terrific person."

Before joining state government 10 years ago, Stengl managed a hotel owned by her parents in Carlinville. She still lives in the family home, loves yard work, and enjoys her 17 nieces and nephews.

For the past 12 years, Bernadine has done volunteer church work for five or six hours every Saturday.

"I love going home, but I also love coming back to the job," Stengl said. "It's fantastic!"



# Archives Traces Chicago History

The Illinois State Archives, which advises local governments on how to preserve documents that may have historic value, recently uncovered a startling find — Chicago's "birth certificate."

Sifting through 600 boxes of old records from the Chicago City Clerk's office, state archivists came upon the well-preserved record of an 1833 vote in which 13 people voted 12-1 to incorporate their community as the city of Chicago.

The document is among thousands of records the city turned over to the Archives for preservation. The records, dating from 1833-1940 and including several thought to be destroyed in the Chicago fire of 1871, were stored until recently at a municipal warehouse.

"According to the incorporation vote document, voter turnout was extremely low since only 13 persons voted," **Secretary Edgar** said. "Among those who did were an Indian agent, the first meat packer in Chicago, a physician, a justice of the peace and a leading merchant and lumber dealer."

Archives Director **John Daly** said all the records are being examined for historical and research purposes, and are being treated and stored in State Archives vaults in Springfield. They will be made available for academic research in the future.

Daly said that since the initial "birth certificate" find received so much news media attention in September, archivists have continued to unearth documents of interest.

(Continued on p. 6)

# Antique Auto Show Draws 226 Entries

The 33rd annual Antique Auto and Sports Car Meet held Sept. 8 in Springfield attracted 226 vehicles, topped by a 1907 Cadillac owned by Marcella Knight of Peoria.

"The antique autos and sports cars entered in this year's meet were high-quality vehicles that provided good competition for the participants and a good show for everyone," said Secretary Edgar, who was coordinator of the meet.

Knight's 1907 Cadillac received the special Marquis award, which honors a different automobile manufacturer each year.

Gate receipts from the meet, which included a flea market and swap meet, were donated to the Illinois affiliate of the American Heart Association.

# McSkate Raises Funds for House

With generous contributions and spirited participation, Secretary of State employees have helped in the effort to build the Ronald McDonald House.

The house, which will be located at Seventh and Carpenter streets, will provide convenient lodging and moral support for families of seriously ill children in local hospitals. To help raise money for this effort, **Secretary Edgar** sponsored a "McSkate" event on Nov. 1 for employees and their families at the Skateland North roller-skating rink.

Like a three-ring circus, roller-skating was just one activity among many competing for the attention of McSkate guests. In different areas, clowns entertained children, a "rinkmaster" announced door

prize winners, and employees bidden for elaborate specialty meals prepared by gourmet cooks within the Secretary of State's office.

The McSkate Auction alone brought in \$805, with Accounting Revenue Director **Mitch Murdock's** "Chili for twelve" selling for \$300. Total office contributions exceeded \$3,500, and an enlarged, symbolic check was presented for this amount by Secretary Edgar to a representative of "Kids at Heart, Inc." on Nov. 8.

Secretary Edgar and the McSkate Committee extend their thanks to all the volunteers who donated time, money, or cooking talents to help make the Ronald McDonald House a reality in Springfield.



*Secretary Edgar and his daughter, Elizabeth, participated in McSkate to help fund the Ronald McDonald House.*

*BELOW: McSkate committee members, from left to right, are Janine Toman, Katy Washburn, Erin Lesh, Denise Swans, Camilla Manzella, Kendra Hurd (President, Kids at Heart, Inc.), Anne Baldridge, Secretary Edgar, Mark Sorensen, Edna Walden, Jill Adams, Dennis Farrar and Mary Cudi.*





Appointments, cont. from p. 1

of the Circuit Court of Cook County.

- **Ellen Feldhausen**, who had been deputy director of Communications and assistant press secretary, was named director of that department and acting press secretary.

- **Sam McGaw**, former director of Purchasing, was named director of Vehicle Services.

- **Sarunas Valiukenas**, former deputy director of Vehicle Services, will become director of programs. Valiukenas is currently serving as acting director of Data Processing following the resignation of Kenneth Durbin.

- **Tim Byrnes**, who had been in charge of long-range planning for Vehicle Services, was named deputy director.

- **Bill Rolando**, who had been serving as acting director of Personnel, was named director of that department.

- **Bob Ladendorf**, who is publications director in Communications, has been named deputy director.

- **Jack Shaw**, formerly with the Illinois Commerce Commission, has been named deputy director of Legislative Affairs.

- **Glen Rogers**, former deputy director of Purchasing, has been named director of that department.

- **Terry Clark**, former contract administrator in Purchasing, was named deputy director.

- **Tammy McClure**, former administrative assistant to **Janis Cellini**, assistant to the Secretary, has been named deputy director of Personnel.

Grosboll is a Petersburg native and Eastern Illinois University graduate who has served in state government for 11 years. During that time, he was a member of the House Republican staff and served as executive director of the Abandoned Mined Lands Reclamation Council. He was director of Vehicle Services since 1981.

"Al Grosboll is a respected veteran of state government and knows what it takes to get things done," Edgar said. "In his years with our office, he has served as director of one of the largest and most demanding departments and has introduced a number of innovative programs. I know he'll bring a sense of hard work, dedication and innovation to his new position."

Chorle was deputy director of Securities since February 1984. From 1980 to 1983, he was an assistant to the director of the Illinois Department of Labor. He also had served in that capacity in the Department of Mental Health. A Chicago native, Chorle received his bachelor's degree from DePaul University in 1979 and is a graduate of the John Marshall Law School.

Feldhausen was deputy director of Communications since March 1983 and

served as assistant press secretary since December 1981. Prior to joining the department, she was a statehouse reporter for the Illinois News Network.

McGaw was director of Purchasing since February 1981, where he was responsible for acquiring more than \$20 million a year in commodities, equipment and contracts. He was a buyer for the Department of Administrative Services from July 1972 to March 1980.

Valiukenas, a graduate of the University of Chicago, was deputy director of Vehicles Services since July 1981. He served as director of the House Republican research staff from 1977 to 1981.

Byrnes graduated from Western Illinois University. He began his career with this office as an intern in 1974. His responsibilities in long-range planning included overseeing the office's vehicle replating program and employee training.

Rolando, from Jerseyville, joined Secretary Edgar's staff in 1981 when he became special advisor on the physically impaired. He served as deputy director of Personnel from December 1981 until September 1984, when he became acting director following the resignation of Christopher Mariades.

Ladendorf has been director of publications for the office since October 1981. He is a graduate of Sangamon State University and the University of Wisconsin at Madison.

Shaw, a native of Peoria, came to the Secretary's office from the Illinois Commerce Commission where he was a policy and planning analyst. He succeeds **Jeanne Flynn**, who is the special projects coordinator in Senior Citizens and Human Resources.

Rogers, former senior buyer for the Department of Administrative Services, has 28 years experience in management and purchasing in the public and private sectors. He served as deputy director of Purchasing from April 1981 until October 1984, when he became acting director. Rogers is working on his master's degree in public administration at SSU.

Clark was a contract administrator in Purchasing since November 1983. He was employed previously in the Electrical Division at the CIPS power plant in Newton for five years. He also taught school for eight years. Clark received his bachelor's degree in history and English and two master's degrees from Eastern Illinois University.

McClure became a governor's fellow in September 1980 and worked in the Legislative Affairs office. She came to the Secretary's office in January 1981 and was an administrative assistant in the executive office since March 1981. McClure received her bachelor's degree in business management from Quincy College in May 1980.

## Literacy Program Recruits Tutors

A 5-year-old, getting ready for bed, asks daddy to read her a bed-time book. So, daddy turns the pages and tells a story - a story he has heard a dozen times. It is one he can recite without reading, one that he **has** to recite without reading because he **can't** read.

More than two million adults in Illinois are functionally illiterate or cannot read material beyond the fourth grade level. These adults are unable to read a restaurant menu, an antidote or medical warning on a label, a voting ballot, a utility bill or a street sign. Illiteracy is a life-long obstacle for many of them because the majority hide their problem, being too proud to seek assistance.

As State Librarian and chairman of the statewide effort to combat illiteracy, **Secretary Edgar** initiated two tutor training literacy workshops in the Secretary of State's office in October for employees and members of the community. The volunteers will teach reading skills on a one-on-one basis. Workshops were conducted by two non-profit organizations, Laubach Literacy Action and Literacy Volunteers of America, Illinois, Inc.

The coordinator of the literacy program, **Joan Seamon**, explained that Secretary Edgar launched the tutor program in the hope that other offices in Illinois, both public and private, will follow our lead. More than 80 Secretary of State employees and several library representatives participated in the two-day workshops.

Many workshop participants had become aware of the need for such a program through their work and personal encounters.

"There are people who can't fill out a library card application, much less use our facilities," said Laura Madsen, a Lincoln Library employee.

**Lisa Babu** of Personnel has met several foreign-speaking persons who are illiterate due to the language barrier. Through the literacy program, she will be tutoring an adult in English as a second language.

Marjorie Kroehler and Gwen Bates chaired the Laubach workshop, while Rae Lynne Toperoff and Phyllis Anderson headed Literacy Volunteers of America. Both programs stressed the importance of using sound, repetition and word patterns as reading tools. Prospective tutors participated in training exercises and teacher-student role-playing.

Volunteer tutors are asked to meet with their students twice a week for one-hour sessions. Kroehler recommended

(Continued on p. 5)



that these sessions occur on "neutral ground." She believes that lessons in the home may be distracting and lessons in a school may cause a negative reaction from the student.

The literacy tutor program's success will largely depend upon the individual student's goals. If a student's only goal is reading a drivers exam, the tutor will probably find it difficult to teach the student anything beyond this short-term goal.

"Gradually integrating the adult into the educational system is the ultimate goal of the program," said Kroehler. "Learning to read is the first step toward taking pride in education."

Secretary of State literacy tutors are serving as links to education. Through their volunteer efforts, an adult can learn how to complete a job application, write a check, read an airplane or bus schedule and follow written directions.

Referrals for adults in need of tutorial services are being accepted from throughout the community, primarily from welfare agencies, drivers license facilities and churches. Anyone seeking involvement, information or service from the literacy tutor program may call 782-2994.

## Edgar Creates Group to Fight Oil & Gas Fraud

The booming Illinois oil business over the past five years has led to increased potential for fraudulent oil and gas securities offerings. As a result, **Secretary Edgar** recently announced the creation of a new Oil and Gas Fraud Task Force.

Although the vast majority of oil and gas securities offerings are legitimate, there are a few dishonest promoters who defraud investors out of millions of dollars a year.

The task force, consisting of representatives from 11 law enforcement agencies, held its introductory meeting Nov. 1 in an effort to improve cooperation during investigations, share information about suspects, and track law-breakers who cross state, county or judicial boundaries.

Task force members were briefed on pending investigations and discussed tax evasion, oil and gas well drilling, mineral rights and other aspects of the oil industry.

"With state oil production up 34 percent in the last five years, interest in oil and gas drilling investments is high," Edgar said. "Unfortunately, unscrupulous salesmen are taking advantage of that

new interest by preying on inexperienced investors."

A typical fraudulent oil well scheme begins when investors are asked to buy shares equaling 1/32, 1/64 or 1/128 of the working interest in the oil production. However, the agreed-upon percentage of the profits is actually less because the landowner receives 1/8 off the top and other parties may also receive royalty (free) interest. Any projected profits also do not include any deduction for the windfall profit tax.

A 1/32 share of a well can cost as much as \$3,500...and the initial investments will only drill the well. If a dry hole is discovered, which is a distinct possibility in this high risk business, all money is lost. If the drillers determine it is worthwhile to complete the well, each 1/32 shareholder is asked to contribute another \$3,500.

Before signing any agreement to purchase oil or gas securities, investors should contact the Securities Department (217-785-4948) to determine if a company or individual is properly licensed to do business or has any history of violating the Illinois Securities Law. Failure to properly register or a history of trouble with authorities should be a red flag to any prospective investor.

The Securities Department is currently investigating 17 cases involving promoters who allegedly defrauded 1,250 oil and gas securities investors out of nearly \$14 million. Most of the investors are from Illinois.

To obtain additional information on oil and gas exploration, drilling and production, **Scott Helmholtz** of the Securities Department and **Lt. Paul Finley** of the Department of Police attended a seminar in Houston, Texas, Nov. 8-9.

The seminar, sponsored by the Houston Chapter of the Society of Independent Professional Earth Scientists (SIPES), described the methods commonly used to explore for, lease, finance, drill, produce and evaluate a typical oil and gas prospect.

Helmholtz and Finley plan to share their new-found knowledge with other task force members at their second meeting in mid-January, when more members are expected to join.

The task force currently consists of representatives of the Secretary of State's Police and Securities Departments, U.S. Attorneys' offices from Illinois' Central and Southern Districts, U.S. Postal Inspection Service, U.S. Securities and Exchange Commission, Internal Revenue Service, Illinois Attorney General's office, Sangamon County State's Attorney's office, the state Department of Law Enforcement and the FBI.



*Despite a pouring rain, Secretary Edgar and office employees helped serve over 1,000 meals at the Secretary of State's picnic at the State Fairgrounds in September. Dozens of donated prizes were given away, including a child's bicycle in a drawing held by Edgar.*



# Employee News

## Weddings

- **Jim Graham**, speechwriter in Communications, and **Linda Kingman**, Dec. 8 in Bloomington, residing in Springfield.
- **Joe Cassel**, Physical Services, and **Bunnie Boston**, Sept. 14 in Auburn.
- **Jeannie Walbert**, Data Processing, and **Joseph McCarty**, Oct. 27 in Springfield.
- **Kim Kraushaar**, Vehicle Services, and **Merle Pence**, Aug. 18 in Palmyra.
- **Joseph Campbell**, Vehicle Services, and **Debbie Dermedy**, Sept. 29 in Jacksonville.
- **Roger Large**, Vehicle Services, and **Barbara Brockman**, Sept. 21 in Springfield.

- **Suzy Katcher**, Vehicle Services, and **John Porth**, June 22 in Kincaid.
- **Debbie Stone**, Vehicle Services, and **Aaron Johnson**, May 19 in Lincoln.
- **Mary Jane Bensko** and **Eugene B. Heid**, both of Driver Services, Nov. 24 in Sherman, residing in Springfield.
- **Susie Dawdy**, Driver Services, and **Bruce Jefferson**, Oct. 20 in Winchester, residing in Decatur.
- **Mary Jo Williamson**, Data Processing, and **Dick Robinson**, Corporations, Nov. 17 in Springfield, residing in Lincoln.
- **David Haaker**, Communications, and **Anne Manuell**, Nov. 17 in Springfield.

## Births

- **Joshua Keith**, a son to **Keith Jamour**, Data Processing, and wife **Sandee**, Oct. 1 in Springfield.
- **William James**, a son to **Deb Russell**, Data Processing, and husband **Dave Cain**, Aug. 24 in Springfield.
- **Andrea Marie**, a daughter to **Tammy Hunsley**, Vehicle Services, Aug. 23 in Springfield.
- **Joshua**, a son to **Neysa Jones**, Corporations, and husband **Wade**, Aug. 14 in Springfield.
- **Jessica**, a daughter to **Kathy Barnard**, Corporations, and husband **Robert**, Sept. 3 in Springfield.

## Personnel Dept. Starts Program To Help Troubled Employees

Employees who have personal problems that are affecting their job performances will soon have someone they can turn to for help.

Concern for those employees has prompted the Secretary of State's office to develop an Employee Assistance Program.

The program, which will be available soon, will offer **confidential** guidance and assistance to employees whose work performance is affected by alcoholism, drug abuse, family problems, emotional disorders or other problems.

"An employee may want to ask for help themselves or they may be asked by a friend or supervisor to talk to a referral coordinator," said **Bill Rolando**, director of Personnel, "but whatever the identification method, any help received by an employee must be at their own request.

"An additional, but important point of the EAP, is a policy by which an employee cannot be disciplined simply for asking for help with a problem or attending counseling sessions."

Supervisors, who are primarily concerned with job production, will be trained to recognize warning signals and to refer troubled employees to a referral coordinator.

Referral coordinators will be available throughout the office. **David Balmer**,

program administrator in Personnel, has interviewed and screened volunteers for those positions.

Referral coordinators will maintain confidentiality while possessing the skills to interact with employees at all levels.

Coordinators will receive training this month at the SIU School of Medicine in the various forms of employee assistance. They will then be qualified to refer employees to organizations that offer professional help.

The program provides various ways for an employee to begin discussions with a coordinator: i.e., referral by the supervisor, request from the employee, suggestion by a co-worker or by a union representative.

All employees are encouraged to ask a coordinator for help if they feel their personal problems are affecting job performance.

The goal of the Employee Assistance Program is to retain valued employees and restore their productivity. This can best be accomplished by employees helping themselves.

You are important and the referral coordinators are genuinely concerned with your well being. They are prepared to assist you in any way possible, even if you simply need someone to talk to.



*Jim Graham, press operator in Communications, muscled his way to 2nd place in the World Monster Association Arm-wrestling National Tournament Oct. 20 in Palatine, Illinois. He had won the state title in Peoria in September.*

## Archives, cont. from p. 3

One document records Chicago's 1865 offer to donate land and money to move the State Capital to Chicago. Another document records the arrangements made to return Abraham Lincoln's remains to Illinois following the president's assassination.

Daly said his department has been awarded a \$40,000 grant from the National Historical Publications and Records Commission to finance the inventory and analysis of the documents.



# Employee News

## Retirements



**Norma Hayes**, Vehicle Services/Special Plates, will retire Dec. 31 following 14 years of service in the SOS office. Hayes works primarily with handicapped and National Guard license

plates. She plans to crochet, knit and enjoy the outdoors.



**Joan Zgaga**, Accounting Revenue/Financial Institutions, on Nov. 16 following 27 years of service in the SOS office. Zgaga, who started her career in the drivers license master file, most recently audited plate registrations.

**Robert Billek**, Physical Services, on Sept. 28 following 18 years in the SOS office. Billek was a carpenter.

**Altha Liehr**, Driver Services, on Oct. 1 following 22 years in the SOS office. Liehr worked in the New Case Unit in the Safety and Financial Responsibility Section.

**Charles Maserati**, Driver Services/Driver Evaluation, on Dec. 4 following 10 years in the SOS office. Maserati was an examiner at the Libertyville facility.

**Joseph Cooper**, Driver Services/Driver Evaluation, on Sept. 22 following 9½ years in the SOS office. Cooper was an examiner at the Carthage facility.

**Ralph Kelley**, Driver Services/Driver Evaluation, on Aug. 31 following 18 years in the SOS office. Kelley was facility manager at the Havana facility.



**Margaret Lee**, Vehicle Services/Vehicle Records, on Sept. 28 following 17½ years of service in the SOS office. Lee processed title and registration written inquiries from law enforcement officials and the public. She plans to enjoy her retirement with her family.



**Carrol Woods**, Data Processing/Procedures and Standards, will retire Dec. 31 following 17 years of service in the SOS office. Woods has performed various management roles and also is involved in systems design.

**Emily Bromfield**, State Library/Cataloging, on Sept. 28 following 15 years of service in the SOS office. Bromfield catalogued materials and worked for a long time with Illinois



documents.



**Helen Huelsman**, Personnel/Employment and Selection, on Oct. 31 following 20 years of service in the SOS office. Huelsman coordinated the written portion of the testing program.

She plans to spend her free time with her oil painting, rose bushes and grandchildren.



**Loretta Nolan**, Vehicle Services/Mail Receiving, will retire Dec. 31 following 19 years of service in the SOS office. Nolan sorts incoming renewal mail, pins ID cards and checks to the

applications and routes them to the appropriate sections. She resides with her brother and sister in Springfield and plans to do some traveling.

## Awards

● Special Agent **Chris Panagakis** of Internal Affairs received a bronze medal for a third place finish in the Illinois Police Olympics Aug. 26 at the Chicago Police Training Academy. Panagakis ran the 6.2 miles in 47 minutes 12 seconds.

● **Kim Friesland**, Driver Services, received the Robert H. Spencer Scholarship Award of \$1,000 Oct. 19 for superior academic performance and record community services. Friesland is a Children Family Community Service Major at Sangamon State University.

## Deaths

● **Charles (Rem) Simpson**, former SOS employee who had 37 years of service, died Oct. 5. He retired in March from the I.D. Audit Section of Vehicle Services.

● **Arlene Lamkins**, Driver Services, died Oct. 19 following nine years in the SOS office. Lamkins worked in the Safety and Financial Responsibility Section.

● **Melvin S. Oakley**, Administrative Hearings, died Sept. 7 following four years in the SOS office. Oakley was a hearing officer in the Greenville, Vandalia and Effingham facilities.

● **Fred Muehlfelder**, Driver Services, died Sept. 29 following 13 years in the SOS office. Muehlfelder was an assistant facility manager at the Libertyville facility.

● **Wanda Barnard**, Driver Services, died Sept. 24 following 13 years in the SOS office. Barnard worked in the Safety and Financial Responsibility Section.



# Employee News

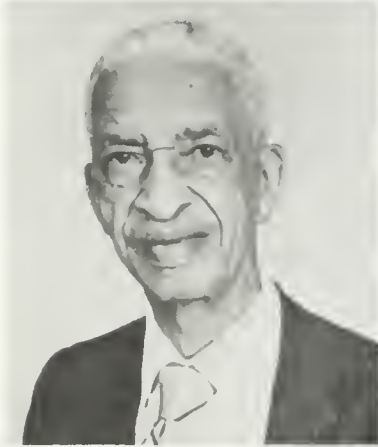
## Anniversaries

*(Length of service with the Secretary of State's office)*

### OCTOBER

#### 50 Years

- **Winfred "Doc" Helm**, Communications, Photographics



*A reception for "Doc" Helm honoring his 50 years in the SOS office was held by Secretary Edgar, who presented him with a special plaque.*

### OCTOBER

#### 25 Years

- **Ruth Hauser**, Data Processing, Systems Operations Division
- **James McDonnell**, Physical Services, Engineering, Chicago West Facility
- **Ralph Porcelli**, Physical Services, Engineering, Chicago North Facility

### IN THIS ISSUE:

- Staff Changes
- Schinneer, Hadley, Stengl - Employees of the Month
- Employee Assistance Program
- Christmas with the Holy Fools

### NOVEMBER

#### 25 Years

- **Barbara Susmarski**, Vehicle Services, Chicago West Facility
- **Garnetta Cook**, State Library, Information Services/Reference

## Publications

- **Dr. Wayne C. Temple**, deputy director of the Archives, recently had his history of the Lincoln Home published by The Ashlar Press. Entitled "By Square and Compasses: The Building of Lincoln's Home and its Saga," the work entailed almost 20 years of research and writing.



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